



Office of the Secretary of State
Corporations & Charities Division

Foreign Nonprofit Corporation

See attached detailed instructions

This Box For Office Use Only

☐ Standard Filing Fee \$20.00

☐ Filing Fee with Expedited Service \$70.00

UBI Number:

AMENDED CERTIFICATE OF AUTHORITY

Chapter 24.03 RCW

SECTION 1

NAME OF CORPORATION: *(as currently recorded with the Office of the Secretary of State)*

SECTION 2

DATE ORIGINAL WASHINGTON CERTIFICATE OF AUTHORITY WAS ISSUED: _____

SECTION 3

AMENDMENTS TO CERTIFICATE: *(if necessary, attach additional information)*

For name changes: Include a "filed" stamped copy of the document verifying the change has been made in the home state or country

SECTION 4

EFFECTIVE DATE OF THE AMENDED CERTIFICATE: *(please check one of the following)*

☐ Upon filing by the Secretary of State

☐ Specific Date: _____ *(Specified effective date must be within 30 days AFTER the Amended Certificate has been filed by the Office of the Secretary of State)*

SECTION 5

SIGNATURE OF OFFICER:

This document is hereby executed under penalties of perjury, and is, to the best of my knowledge, true and correct.

X _____

Signature of Officer

Printed Name/Title

Date

Phone Number

INSTRUCTIONS – FOREIGN NONPROFIT AMENDED CERTIFICATE

Please complete all sections of the Amended Certificate of Authority. **USE DARK INK ONLY.** For an electronic, fillable version of this form, please visit our website at www.sos.wa.gov/corps

UBI Number: Please enter your existing Unified Business Identifier (UBI Number) as currently recorded with the Office of the Secretary of State, in the box in the upper right hand corner of page 1.

Section 1

Indicate the corporation's name as it currently is recorded with the Office of the Secretary of State.

Section 2

Provide the date the original Certificate of Authority was issued in Washington State.

Section 3

Indicate the text of your amendment here: If necessary, include an attachment with more detail. **Do not use this form to update officers, directors, or the principal place of business. Please contact our office for the appropriate form 360-725-0377.**

Section 4

Choose either upon filing by the secretary of state or you may indicate an effective date. The effective date can be up to 30 days AFTER filing of the Amended Certificate of Authority by the Office of the Secretary of State.

Section 5

The signer **must** be an officer (President, Vice President, Secretary or Treasurer) or an official with authorized capacity on behalf of the corporation.

Additional Information:

FEES: The filing fee for Articles of Amendment is \$20.00. If expedited service is requested, include an additional \$50.00 and write "EXPEDITE" on the outside of the envelope. Make the checks or money orders payable to "Secretary of State". **(ALL fees are non-refundable)**

Important Note: If your nonprofit organization is currently fundraising, or plans to fundraise from the public, it may also be required to register with the Charities Program of the Secretary of State. Registration with the Charities Program is separate from and in addition to filings required under corporate law. Please visit the Charities Program website at www.sos.wa.gov/charities/ to review the registration requirements and forms for Charitable Organizations.

Mail completed forms and payment to:

Secretary of State
Corporation Division
801 Capitol Way S
PO Box 40234
Olympia WA 98504-0234

If you have questions, need assistance, or would like to provide feedback please visit the Corporations Division website at www.sos.wa.gov/corps or call 360-725-0377.